



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

December 9, 2003

RQ-2

Peggy Gagnon, Treasurer
Bill Nelson for US Senate
500 Red Sail Way
Satellite Beach, FL 32937

Response Due Date:
January 8, 2004

Identification Number: C00344051

Reference: October Quarterly Report (7/1/03-9/30/03)

Dear Ms. Gagnon:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above.** An itemization of the information needed follows:

-Please provide a Schedule B to support the amount reported on Line 20(a), Column A, of the Detailed Summary Page. If the original contribution was itemized on a Schedule A of your current or previous report, the contribution refund or other offset to the contribution must be itemized on Schedule B. (2 U.S.C. §434(b)(5)(E) and 11 CFR §104.3(b)(4)(v))

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

A written response or an amendment to your original report(s) correcting the above problems should be filed with the Senate Public Records Office. Please contact the Senate Public Records Office at (202) 224-0322 for instructions on how and where to